Saffron & Sage Catering
(512) 555-0193
events@saffronsage.example
5602 Burnet Rd
Austin, TX 78756

Invoice

INV-377

ISSUED **31 Oct 2026**

DUE **14 Nov 2026**

BILL TO

Lakeline Credit Union
events@lakeline.example
11200 Lakeline Blvd
Austin, TX 78717

DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Staff lunch Oct 30, buffet menu B, per guest	85	$24.50	$2,082.50
Dessert table, per guest	85	$6.00	$510.00
Serving staff, 4 staff x 5 hours (staff hours)	20	$35.00	$700.00
Linens and chafing dish rental	1	$180.00	$180.00
Delivery, setup and breakdown	1	$95.00	$95.00

Subtotal	$3,567.50
Sales tax (8.25%)	$294.32
Total	**$3,861.82**

NOTES

Final headcount of 85 confirmed by email on Oct 28. Guests added after the final count are billed at the per-guest price.
12 vegetarian and 3 gluten-free plates were included in the count.
Sample tax rate: use the rate that applies where you cater.